

IME Special Problems Form

Permission #

Class #

Instructions

Faculty complete this form for IME 2200, IME 4400, or IME 5500 semester courses. For research elective credit with IME Faculty, a syllabus and the SPF is required. To receive elective or other course credit, a major/support substitution form must accompany this form (https://registrar.calpoly.edu/registrar_forms)

*The Special Problems form does not enroll you into the proposed course. Contact the IME Department Office for enrollment instructions.

Student Information

Student Name	
EMPL ID	
Cal Poly Email	
Major	

Course Information

Course you propose to take w/Section #: (Ex IME 2200-S01)		Course Instructor	
Semester(s) taken: (Ex Fall 26)		Course Units (1-4);30 hrs/unit	
Provide description of the technical content of the course (include deliverables and detailed hrs/unit. A syllabus is required for research):			
Note: If description does not fit on form, attach an additional document			

Approval Information

I approve the above course to be used toward:	☐ Technical Elective Credit	☐ Course Prefix & Number
Instructor Signature		Date
Department Chair Signature		Date

Faculty email completed form & syllabus to the **IME** department (sallen@calpoly.edu) for consideration and a permission #. If approved, the student must enroll in the course with permission and class #'s.